

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA STAFF REPORT**

AGENDA DATE: February 6, 2018

ACTION REQUESTED: Request to Set a Public Hearing to Consider Amending Rental Rates at the Kittitas Valley Event Center and to consider setting an Internal Rental Policy.

BACKGROUND: Throughout 2017 Event Center staff worked with Commissioners to create an internal rental policy that reflected free and reduced use of the facility by County and County-related events. This policy and associated resolution defines that in a clear and understandable way such that County staff can know what events are free and what are not, and so that Event Center scheduling and contracting can occur without confusion. The policy and resolution were drafted by a County Deputy Prosecuting Attorney.

The 2018 Proposed Rental Rates reflect a significant amount of effort, a study in cost comparisons of other similar facilities, and several meetings with the Commissioners to set appropriate rental rates that, in general, reflect a 5% increase. Some items were removed due to not being used or not making sense, and other new amenities and packages were added.

INTERACTION: A Public Hearing must be held to consider the Proposed Rental Rates and the Internal Rental Policy.

RECOMMENDATION: Set a Public Hearing to consider Amending Rental Rates at the Kittitas Valley Event Center and to consider setting an Internal Rental Policy to be held on Tuesday February 20th, 2018 at 2:00 p.m. in the Commissioners Auditorium, 205 West 5th, Ellensburg.

HANDLING: 1 – Clerk of the Board

ATTACHMENTS: Notice of Public Hearing

LEAD STAFF: Julie Kjorsvik, Clerk of the Board